

**Town of Superior
Work Session
Thursday, June 14, 2012, 4:00 P.M.
Superior Senior Center
360 W. Main Street, Superior, AZ 85173
MINUTES**

A. CALL TO ORDER

Mayor Jayme Valenzuela called the work session to order at 4:10 p.m.

B. SALUTE TO THE FLAG

Mayor Valenzuela led the Salute to the Flag.

C. OPENING PRAYER

Council Member Chris Tomerlin led the opening prayer.

D. ROLL CALL

Present: Council Members Hank Gutierrez (arrived 6:15 p.m. after roll call), Chris Tomerlin, Soyla "Kiki" Peralta (left 8:27 p.m.), Mayor Jayme Valenzuela and Vice Mayor Olga Lopez;
Absent: Council Members Gilbert Aguilar and John Tameron

E. DISCUSSION

1. 2012-2013 Budget Discussion

Interim Town Clerk Rita Wentzel began the budget discussion. Placed on a large placard for everyone's reference were the relevant numbers to consider: **Estimated Revenue \$1,528,909, Debt Service \$660,267, Estimated Available \$868,642.**

Ms. Wetzel's observations included that the general fund needed to radically reduce expenses, based on the relevant numbers and made several sub points. They needed to find a way in each department to reduce expenses creatively. Also the general fund needed to increase direct revenue generation creatively. Staff needed to be accountable for the bottom line. Employees needed to be inspired, motivated by performance. They are encountering a fiscal year of famine and need to be inspired that they are part of the team and buckling down to achieve overall financial goals.

Ms. Wentzel discussed the Property Tax Levy and indicated that the Town of Superior could increase the tax per \$100 of assessed value by \$.43 without Truth in Taxation. She indicated that 2011-2012 was a penalty year for our property tax which restricted the amount of money we could receive. This year, we should make the maximum increase without imposing an additional burden on the taxpayers that Truth in Taxation would impose.

There was a recess from 5:40 to 6 p.m.

Council Member Gutierrez arrived at 6:15 p.m. There was a discussion that the agenda he had received via email had said the meeting started at 6:15 instead of 4 p.m. as had tentatively been approved in the council meeting on June 7 and as had been posted. Ms. Wentzel said some of the emailed agendas had incorrectly given the 6:15 start time and other agendas had the correct time. Ms. Wentzel apologized to Mr. Gutierrez. Staff was supposed to have called everyone. Mr. Gutierrez said he had not received a call.

Department heads and other staff presented preliminary budget proposals and discussed departments they supervised, worked in or facilitated. They responded to questions from council. Participating were Ms. Wentzel, Library Director/Josie Campos, Public Safety Director/Police Chief Lou Digirolamo and Police Lieutenant Michael Campbell, Fire Operations Chief Todd Pryor, Public Works Director Jed Lant, Co-Town Attorney Chris Wencker, Finance Clerk Otis Lara. Council members questioned presenters and made a number of comments about the budget.

Ms. Campos indicated she would be retiring—entirely by her choice—and would continue to supervise the Library as a contract employee and work two (2) days per week.

Ms. Peralta left the meeting at 8:27 p.m.

F. ADJOURNMENT

MOTION: Council Member Tomerlin moved to continue the work session to Wednesday, June 20, from 4 to 6 p.m. Vice Mayor Lopez seconded. The motion passed unanimously. The session recessed at 9:04 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of the Town Council of the Town of Superior held on the 14th day of June, 2012. I further certify that the meeting was duly called and held and that a quorum was present.

/s/

Rita M. Wentzel, Interim Town Clerk

These minutes were compiled and transcribed by Cindy Tracy, an independent contractor. Final editing of these minutes and their content is completed and verified by Town of Superior staff members.