

INSTRUCTIONS

BEFORE USING THE ENCLOSED SCHEDULES, PLEASE COMPLETE THE FOLLOWING:

Completing the steps below will populate the heading for each of the attached schedules.

1. Enter the City/Town Name:
2. Select the Budget Year

CITY/TOWN OF SUPERIOR, ARIZONA
2019

Protection/Unprotection of File:

Each spreadsheet within the file has been protected to prevent accidental deletion of formulas. When the sheet is protected you can move from one cell to the next using the Tab key. A password was not assigned, so the sheets may be unprotected to make minor formatting changes such as row height, column width, and font size. To unprotect an individual spreadsheet, select Protect/Unprotect Sheet from the menu.

You may need to add lines to Schedules C through G to accommodate all funds or departments involved. Remember to check all formulas in the subtotals and totals to ensure that the additional lines are included, and make changes accordingly. Once changes have been made, the sheet should be re-protected by reversing the above process. Re-protecting the sheets will help ensure that formulas are not accidentally altered or deleted.

Printing Tips:

Schedule A can be printed on one page in landscape format with the "fit to 1 page wide by 1 page tall" option (Page Setup) selected. Schedules B through F can be printed in portrait format. Schedule G can be printed in landscape format. Schedules with multiple pages are formatted to print with the column headings on each page.

OFFICIAL BUDGET FORMS
CITY/TOWN OF SUPERIOR, ARIZONA
Fiscal Year 2019

CITY/TOWN OF SUPERIOR, ARIZONA

TABLE OF CONTENTS

Fiscal Year 2019

Resolution for the Adoption of the Budget

Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses

Schedule B—Tax Levy and Tax Rate Information

Schedule C—Revenues Other Than Property Taxes

Schedule D—Other Financing Sources/<Uses> and Interfund Transfers

Schedule E—Expenditures/Expenses by Fund

Schedule F—Expenditures/Expenses by Department (as applicable)

Schedule G—Full-Time Employees and Personnel Compensation

CITY/TOWN OF SUPERIOR, ARIZONA

Resolution for the Adoption of the Budget

Fiscal Year 2019

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City/Town Council did, on _____, _____, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the City/Town of _____, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on _____, _____, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City/Town Council would meet on _____, _____, at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A), therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the City/Town of _____ for the fiscal year _____.

Passed by the _____ City/Town Council, this _____ day of _____.

APPROVED:

Mayor

ATTEST:

Clerk

CITY/TOWN OF SUPERIOR, ARIZONA
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2019

Fiscal Year	S c h	FUNDS								
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds	
2018	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	1,951,675	3,852,288	0	0	0	964,266	0	6,768,229
2018	Actual Expenditures/Expenses**	E	2,172,147	1,563,972	0	0	0	847,005	0	4,583,124
2019	Fund Balance/Net Position at July 1***		(963,570)	2,614,938				(157,051)		1,494,317
2019	Primary Property Tax Levy	B	596,439							596,439
2019	Secondary Property Tax Levy	B								0
2019	Estimated Revenues Other than Property Taxes	C	1,929,166	3,519,728	0	0	0	735,560	0	6,184,454
2019	Other Financing Sources	D	0	0	0	0	0	0	0	0
2019	Other Financing (Uses)	D	0	0	0	0	0	0	0	0
2019	Interfund Transfers In	D	0	60,161	0	0	0	297,067	0	357,228
2019	Interfund Transfers (Out)	D	357,228	0	0	0	0	0	0	357,228
2019	Reduction for Amounts Not Available:									
2019	LESS: Amounts for Future Debt Retirement:									0
										0
										0
										0
2019	Total Financial Resources Available		1,204,807	6,194,827	0	0	0	875,576	0	8,275,210
2019	Budgeted Expenditures/Expenses	E	2,163,223	3,579,890	0	0	0	1,037,779	0	6,780,892

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC expenditure limitation

	2018	2019
1.	\$ 6,768,229	\$ 6,780,892
2.		
3.	6,768,229	6,780,892
4.		
5.	\$ 6,768,229	\$ 6,780,892
6.	\$	\$

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

CITY/TOWN OF SUPERIOR, ARIZONA
Tax Levy and Tax Rate Information
Fiscal Year 2019

	2018	2019
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>750,765</u>	\$ <u>781,154</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>584,705</u>	\$ <u>596,439</u>
B. Secondary property taxes		
C. Total property tax levy amounts	\$ <u>584,705</u>	\$ <u>596,439</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>502,122</u>	
(2) Prior years' levies	<u>35,000</u>	
(3) Total primary property taxes	\$ <u>537,122</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>537,122</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>7.1315</u>	<u>6.9326</u>
(2) Secondary property tax rate	_____	_____
(3) Total city/town tax rate	<u>7.1315</u>	<u>6.9326</u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

CITY/TOWN OF SUPERIOR, ARIZONA
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
GENERAL FUND			
Local taxes			
TOWN SALES TAX	\$ 715,000	\$ 785,533	\$ 750,000
UTILITY FRANCHISES	120,000	105,513	118,000
Licenses and permits			
ZONING FEES	2,400	10,664	10,000
BUSINESS LICENSES	8,000	4,853	7,000
Intergovernmental			
STATE SALES TAX	279,728	241,830	297,648
URBAN REVENUE SHARING	369,381	371,455	368,160
VLT	162,767	167,284	184,853
SENIOR CENTER	65,793	70,557	87,410
Charges for services			
REC/POOL/OFFICE FEES	4,000	1,619	2,000
FIRE SUPPRESSION	5,000	14,677	10,000
CEMETERY	25,000	22,047	25,000
Fines and forfeits			
POLICE SERVICES	20,000	9,182	10,000
TRAFFIC FINES	9,000	17,228	14,000
LIBRARY FINES	4,000	1,650	2,000
Interest on investments			
In-lieu property taxes			
Contributions			
Miscellaneous			
RENTAL INCOME	30,000	11,364	11,000
OTHER INCOME	11,167	29,014	5,000
AMRRP DIVIDEND			27,095
Total General Fund	\$ 1,831,236	\$ 1,864,470	\$ 1,929,166

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF SUPERIOR, ARIZONA
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
INTERNAL SERVICE FUNDS			
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
Total Internal Service Funds	\$ _____	\$ _____	\$ _____
TOTAL ALL FUNDS	\$ <u>6,183,524</u>	\$ <u>3,402,588</u>	\$ <u>6,184,454</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF SUPERIOR, ARIZONA
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2019

<u>FUND</u>	<u>OTHER FINANCING</u> <u>2019</u>		<u>INTERFUND TRANSFERS</u> <u>2019</u>	
	<u>SOURCES</u>	<u><USES></u>	<u>IN</u>	<u><OUT></u>
GENERAL FUND				
TO ENTERPRISE FUNDS	\$	\$	\$	\$ 297,067
TO HURF/EXCISE TAX FUND				60,161
Total General Fund	\$	\$	\$	\$ 357,228
SPECIAL REVENUE FUNDS				
HURF/EXCISE TAX FUND	\$	\$	\$ 60,161	\$
Total Special Revenue Funds	\$	\$	\$ 60,161	\$
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
	\$	\$	\$	\$
Total Capital Projects Funds	\$	\$	\$	\$
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
	\$	\$	\$ 297,067	\$
Total Enterprise Funds	\$	\$	\$ 297,067	\$
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$	\$	\$ 357,228	\$ 357,228

CITY/TOWN OF SUPERIOR, ARIZONA
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
GENERAL FUND				
TOWN MANAGER	\$ 89,129	\$	\$ 88,920	\$ 102,102
ADMIN/TOWN CLERK	300,737		387,200	354,919
MAYOR AND COUNCIL	16,450		24,422	28,000
FINANCE	60,365		51,475	60,365
TOWN ATTORNEY	63,000		63,003	63,000
POLICE	795,616		910,979	794,061
FIRE	100,483		141,277	108,999
MAGISTRATE	19,378		22,322	23,840
PUBLIC WORKS	152,900		201,538	161,208
SC CONGREGATE	46,214		59,294	52,282
SC HOME DELIVERED	50,071		48,624	62,115
SC TRANSPORTATION	16,746		14,251	15,382
CODE ENFORCEMENT	38,437		10,020	49,576
SWIMMING POOL	40,506		42,778	53,234
PARKS AND RECREATION	6,500		3,511	12,500
LIBRARY	65,701		67,097	82,234
BUILDING RENTALS	6,500		6,982	8,000
SCHOOL PURCHASE	4,000		4,000	4,000
CEMETERY	22,263		19,134	19,847
CONTINGENCY	56,679		5,320	107,559
Total General Fund	\$ 1,951,675	\$	\$ 2,172,147	\$ 2,163,223
SPECIAL REVENUE FUNDS				
HURF	\$ 257,330	\$	\$ 244,810	\$ 406,033
EXCISE	569,958		512,413	177,917
PINAL REGIONAL TRANSP				300,000
EMERGENCY SERVICES	525,000		522,000	200,000
RCM YOUTH PROGRAM				7,500
GRANTS	2,500,000		284,749	2,488,440
Total Special Revenue Funds	\$ 3,852,288	\$	\$ 1,563,972	\$ 3,579,890
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
	\$	\$	\$	\$
Total Capital Projects Funds	\$	\$	\$	\$
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
SEWER	\$ 459,866	\$	\$ 327,706	\$ 502,924
REFUSE	110,000		141,014	111,696
AMBULANCE	394,400		378,285	423,159
Total Enterprise Funds	\$ 964,266	\$	\$ 847,005	\$ 1,037,779
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 6,768,229	\$	\$ 4,583,124	\$ 6,780,892

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY/TOWN OF SUPERIOR, ARIZONA
Full-Time Employees and Personnel Compensation
Fiscal Year 2019

FUND	Full-Time Equivalent (FTE) 2019	Employee Salaries and Hourly Costs 2019	Retirement Costs 2019	Healthcare Costs 2019	Other Benefit Costs 2019	Total Estimated Personnel Compensation 2019
GENERAL FUND	23.2	\$ 829,427	\$ 151,063	\$ 114,061	\$ 76,602	\$ 1,171,153
SPECIAL REVENUE FUNDS						
HURF/EXCISE	4	\$ 145,112	\$ 15,008	\$ 14,432	\$ 13,930	\$ 188,482
GRANTS						
Total Special Revenue Funds	4	\$ 145,112	\$ 15,008	\$ 14,432	\$ 13,930	\$ 188,482
DEBT SERVICE FUNDS						
		\$	\$	\$	\$	\$
Total Debt Service Funds		\$	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS						
		\$	\$	\$	\$	\$
Total Capital Projects Funds		\$	\$	\$	\$	\$
PERMANENT FUNDS						
		\$	\$	\$	\$	\$
Total Permanent Funds		\$	\$	\$	\$	\$
ENTERPRISE FUNDS						
SEWER	2	\$ 75,917	\$ 8,430	\$ 15,171	\$ 9,502	\$ 109,020
REFUSE	0.4	9,857	1,163	148	1,029	12,197
AMBULANCE	10	253,161	29,399	22,101	31,929	336,590
Total Enterprise Funds	12	\$ 338,935	\$ 38,992	\$ 37,420	\$ 42,460	\$ 457,807
INTERNAL SERVICE FUND						
		\$	\$	\$	\$	\$
Total Internal Service Fund		\$	\$	\$	\$	\$
TOTAL ALL FUNDS	40	\$ 1,313,474	\$ 205,063	\$ 165,913	\$ 132,992	\$ 1,817,442