

TOWN OF SUPERIOR
Work Session
Thursday, June 17 2010 – 6:00pm
Superior Senior Center
360 W. Main St.
Superior, AZ 85173

OFFICIAL RECORD OF WORK SESSION

A. CALL TO ORDER:

Mayor Hing called the meeting to order at 6:06pm.

B. SALUTE TO THE FLAG and Opening Prayer:

Mayor Hing led the council, staff, and audience in the Pledge of Allegiance and the opening prayer.

C. ROLL CALL:

Council Present: Councilmember Gutierrez, Councilmember Pfohl, Councilmember Heglie, Vice Mayor Lopez & Mayor Hing, Councilmember Aguilar

Absent: Councilmember Heglie & Councilmember Peralta

D. WORK SESSION DISCUSSION: Proposed budget cuts for the 2010-2011 Fiscal Year.

Mayor Hing explained that this work session was the third work session for the 2010-2011 budget. He explained that once the tentative budget is approved staff will publish the budget for two weeks as required by law and the council would approve the budget by July 15th, 2010.

Ms. Oliver reviewed the proposed budget cuts that the council had directed staff to prepare the budget around. She also stated that added to the cuts was cutting the Senior Center hours by one day during the Summer months.

Lay off of one (1) Firefighter	\$50,000 yearly
Restructuring of MPC Loan	\$72,000 yearly
Increase of Sewer Fees by \$1.00 per month	\$16,000 yearly
Sales tax increase from the state wide sale tax	\$16,000 yearly
Closure of the Sr. Center 1 day of week(summer)	\$5,000 yearly

Ms. Oliver explained that there were several other cuts that were suggested including:

- Closing Town Hall 1 day a week
- Reducing Library hours by 50%
- Closing the Pool and Library
- Laying off one full time sewer plant employee and hiring only a half time employee.

Ms. Oliver explained that by making the staff proposed cuts there would be minimal cuts to services that residents are used to. She also stated that closing town hall one day a week would cause a further backlog for staff because they have not replaced many of the town hall positions.

Councilmember Gutierrez asked a series of questions to the staff requesting why numbers had either increased or decreased on several department line items from the 2009/10 budget to the 2010/11 budget. He requested that staff prepare a narrative to the budget that explains the fiscal changes.

Ms. Oliver explained that in order for the Town to get an exact figure on what it costs to run each department they had to move to a cost accounting method. She stated that now all of the administrative positions that assist with each department are accounted for in each department budget as well as other costs such as postage, fuel and other costs to run each department. She also stated during the course of the year staff was able to get a better handle on utility expenses and what each facility was being charged. She said those amounts were put into the each department that applied to each facility.

Councilmember Gutierrez also asked how monies were identified for the contingency fund. Ms. Oliver explained that if the monies are not allocated in the budget for grants or even any funds from the Land Exchange should the town receive them earlier they can not spend them. She said that staff allocated the amounts for the Resolution Community Impact Funds as well as other anticipated grant funds.

Councilmember Gutierrez also asked for more description on Administrative Line items for professional services. Ms. Oliver explained that this line item covers the fees associated with the Town Attorney, Real Estate Attorney and other consultant services. He also asked why the amount for postage and audit services were increased Ms. Oliver explained that in years postage had been underestimated and did not include the costs of the sewer billing. She stated that this year the town will have to complete two audits to get everything caught up and that is why the line item is increased for the audit services.

Councilmember Gutierrez explained that he was asking these questions to help the public in attendance be more aware of these changes and how the budget is built. He asked why some revenues had increased for the Fire Department. Ms. Oliver explained that with the new collection company contracted with the town they are anticipating collecting more of the ambulance bills. Ms. Oliver stated that the amounts shown in the budget were reviewed by the billing company and were in line with their expectations. Additional line items were discussed such as signage, gas & oil, sidewalks, and street maintenance. Ms. Oliver stated that the town is in need of signage and that is why they increased that amount, she also stated all departments would be having to stretch funds to make the budget work.

Ms. Oliver at Councilmember Gutierrez's request explained the line items in the Sr. Center budget and the Waste Water Treatment Plant budget. Ms. Oliver once again explained that with using the cost allocation budget more exact numbers were used in the budget for each department. Discussion followed on the amount it costs to run the Senior Center on a per person basis.

Ms. Oliver also stated that once the 2008 & 2009 budget are reconciled the amounts will be filled on the budget cover sheet.

DIRECTION: No further direction was given by the Mayor and Council.

E. ADJOURNMENT:

MOTION: Vice Mayor Lopez made a motion to adjourn the meeting. Councilmember Heglie seconded the motion.

VOTE: *The motion was approved unanimously and the meeting adjourned at 7:02pm Mayor Hing stated the council will take a brief break before starting the regular meeting.*

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of the Town Council of the Town of Superior held on the 17th day of June 2010. I further certify that the meeting was duly called and held and that a quorum was present.

/s/

Melanie Oliver _____

Melanie Oliver
Town Clerk/Manager

These Minutes were compiled and transcribed by

Mila Lira

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*Final editing of these minutes and their content is completed and verified by staff members of the Town of Superior.