

BEFORE USING THE ENCLOSED SCHEDULES, PLEASE COMPLETE THE FOLLOWING:

Completing the steps below will populate the heading for each of the attached schedules.

1. Enter the City/Town Name:	TOWN OF SUPERIOR
2. Select the Budget Year:	2021

Arizona Revised Statutes (A.R.S.) §§42-17101 and 42-17102 require cities and towns to prepare annual budgets on forms the Auditor General’s Office developed. The official forms on Schedules A through G include all elements statute requires that the cities and towns **must** include in their budget. **Please note, a city or town may choose to add more information or detail than statute requires within the official budget forms.**

The budget form has a drop-down field to select the budget year and the instructions do not include specific dates as they are not issued annually. As used in these instructions, the term **“current year”** is the fiscal year in which the city or town is operating, and **“budget year”** is the fiscal year for which the city or town is budgeting. Cities and towns should use the budget schedules dated 4/19 for fiscal year 2020 and thereafter. As changes become necessary, we will post new forms on our website and notify cities and towns of the changes by email.

Linked instructions for completing the schedules are included on the Instructions tab. Links to the related instructions and specific line numbers or section titles have been included throughout the schedules (highlighted in light blue) to allow users to access the specific line instructions directly without the need to scroll through other instructions. An Instructions button is provided at the top of each schedule, unless no additional instructions are needed to complete that sheet. This button links to the first instruction for that schedule and users may scroll down to view all instructions for the schedule. **To return to the related schedule after reviewing the instructions, simply click on the schedule’s tab at the bottom of the Excel screen or press the Alt and back arrow keys.** The schedules have been set to print without “objects” so that the instructions buttons do not print. The light blue highlighting will print and users may remove the highlights before printing if needed.

Protection/Unprotection of File:

Each spreadsheet within the file has been protected to prevent accidental deletion of formulas. When the sheet is protected, you can move from one cell to the next using the Tab key. A password was not assigned so the sheets may be unprotected to make minor formatting changes such as row height, column width, and font size. To unprotect an individual spreadsheet, select Protect/Unprotect Sheet from the menu.

You may need to add lines to Schedules C through G to accommodate all funds or departments involved. Remember to check all formulas in the subtotals and totals to ensure that any additional lines added are included, and make changes accordingly. Once changes have been made, the sheet should be re-protected by reversing the above process. Re-protecting the sheets will help ensure that formulas are not accidentally altered or deleted.

Printing Tips:

Schedule A can be printed on 1 page in landscape format with the "fit to 1 page wide by 1 page tall" option (Page Setup) selected. Schedules B through F can be printed in portrait format. Schedule G can be printed in landscape format. Schedules with multiple pages are formatted to print with the column headings on each page.

If you have any questions, please contact the Accounting Services Division at asd@azauditor.gov or (602) 553-0333.

OFFICIAL BUDGET FORMS

TOWN OF SUPERIOR

Fiscal Year 2021

TOWN OF SUPERIOR

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Fiscal Year 2021

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TOWN OF SUPERIOR
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2021

Fiscal Year	S c h	FUNDS								
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds	
2020	Adopted/Adjusted Budgeted Expenditures/Expenses*	E 1	2,467,932	4,030,573	0	0	0	895,954	0	7,394,459
2020	Actual Expenditures/Expenses**	E 2	2,439,281	1,605,006	0	0	0	793,788	0	4,838,075
2021	Fund Balance/Net Position at July 1***		(850,000)	3,450,000				35,000		2,635,000
2021	Primary Property Tax Levy	B 4	623,443							623,443
2021	Secondary Property Tax Levy	B 5								0
2021	Estimated Revenues Other than Property Taxes	C 6	2,164,582	4,031,797	0	0	0	760,244	0	6,956,623
2021	Other Financing Sources	D 7	0	0	0	0	0	0	0	0
2021	Other Financing (Uses)	D 8	0	0	0	0	0	0	0	0
2021	Interfund Transfers In	D 9	0	116,605	0	0	0	135,448	0	252,053
2021	Interfund Transfers (Out)	D 10	(252,053)	0	0	0	0	0	0	(252,053)
2021	Reduction for Amounts Not Available:	11								
2021	LESS: Amounts for Future Debt Retirement:									0
	Future Capital Projects									0
	Maintained Fund Balance for Financial Stability									0
										0
										0
2021	Total Financial Resources Available	12	2,190,078	7,598,402	0	0	0	930,692	0	10,719,172
2021	Budgeted Expenditures/Expenses	E 13	2,535,973	4,148,402	0	0	0	895,691	0	7,580,066

EXPENDITURE LIMITATION COMPARISON

1	Budgeted expenditures/expenses
2	Add/subtract: estimated net reconciling items
3	Budgeted expenditures/expenses adjusted for reconciling items
4	Less: estimated exclusions
5	Amount subject to the expenditure limitation
6	EEC expenditure limitation

	2020	2021
	\$ 7,394,459	\$ 7,580,066
		2,000,000
	7,394,459	9,580,066
	\$ 7,394,459	\$ 9,580,066
	\$	\$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

TOWN OF SUPERIOR
Tax Levy and Tax Rate Information
Fiscal Year 2021

	2020	2021
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>615,273</u>	\$ <u>623,443</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>579,158</u>	\$ <u>623,443</u>
B. Secondary property taxes		
C. Total property tax levy amounts	\$ <u>579,158</u>	\$ <u>623,443</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>475,000</u>	
(2) Prior years' levies	<u>25,000</u>	
(3) Total primary property taxes	\$ <u>500,000</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>500,000</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>6.7123</u>	<u>6.3061</u>
(2) Secondary property tax rate	_____	_____
(3) Total city/town tax rate	<u>6.7123</u>	<u>6.3061</u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

TOWN OF SUPERIOR
Revenues Other Than Property Taxes
Fiscal Year 2021

SOURCE OF REVENUES	ESTIMATED REVENUES 2020	ACTUAL REVENUES* 2020	ESTIMATED REVENUES 2021
GENERAL FUND			
Local taxes			
TOWN SALES TAX	\$ 785,000	\$ 730,717	\$ 785,000
UTILITY FRANCHISES	130,000	106,981	130,000
Licenses and permits			
ZONING FEES	35,000	31,950	50,000
BUSINESS LICENSES	7,000	7,000	7,000
Intergovernmental			
STATE SALES TAX	322,410	323,556	288,091
URBAN REVENUE SHARING	406,073	406,177	454,181
VLT	195,179	193,113	203,215
SENIOR CENTER	90,000	78,292	90,000
Charges for services			
REC/POOL/OFFICE FEES	2,000	10,676	3,000
FIRE SUPPRESSION	10,000	4,613	10,000
CEMETERY	25,000	24,367	25,000
REFUSE	8,000	6,040	6,000
Fines and forfeits			
POLICE SERVICES	3,000	1,822	20,000
TRAFFIC FINES	14,000	14,111	14,000
LIBRARY FINES	2,000		2,000
Interest on investments			
In-lieu property taxes			
Contributions			
Voluntary contributions			
Miscellaneous			
RENTAL INCOME	20,000	12,330	20,000
OTHER INCOME	5,000	30,217	10,000
AMRRP DIVIDEND	27,095		27,095
LAND BANK OPERATIONS	50,000		20,000
Total General Fund	\$ 2,136,757	\$ 1,981,962	\$ 2,164,582

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF SUPERIOR
Revenues Other Than Property Taxes
Fiscal Year 2021

SOURCE OF REVENUES	ESTIMATED REVENUES 2020	ACTUAL REVENUES* 2020	ESTIMATED REVENUES 2021
SPECIAL REVENUE FUNDS			
HURF	\$ 241,750	\$ 254,882	\$ 259,644
HURF ONE-TIME FUNDING		197,802	
PINAL COUNTY EXCISE	115,771	147,012	115,771
PINAL REGIONAL TRANSPORTATION	600,000		600,000
	\$ 957,521	\$ 599,696	\$ 975,415
EMERGENCY SERVICES	\$ 200,000	\$ 200,000	\$ 200,000
GRANTS	2,145,354	304,497	1,381,382
	\$ 2,345,354	\$ 504,497	\$ 1,581,382
MULTI-GEN CONTRACT	\$ 300,000	\$ 500,000	\$ 1,200,000
EIC CONTRACT	100,000	350,000	275,000
PARK CONTRACT	200,000		
	\$ 600,000	\$ 850,000	\$ 1,475,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total Special Revenue Funds	\$ 3,902,875	\$ 1,954,193	\$ 4,031,797

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF SUPERIOR
Revenues Other Than Property Taxes
Fiscal Year 2021**

SOURCE OF REVENUES	ESTIMATED REVENUES 2020	ACTUAL REVENUES* 2020	ESTIMATED REVENUES 2021
DEBT SERVICE FUNDS			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total Debt Service Funds	\$	\$	\$
CAPITAL PROJECTS FUNDS			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total Capital Projects Funds	\$	\$	\$

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF SUPERIOR
Revenues Other Than Property Taxes
Fiscal Year 2021

SOURCE OF REVENUES	ESTIMATED REVENUES 2020	ACTUAL REVENUES* 2020	ESTIMATED REVENUES 2021
PERMANENT FUNDS			
	\$ _____	\$ _____	\$ _____
	_____	_____	_____
	_____	_____	_____
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
	_____	_____	_____
	_____	_____	_____
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
	_____	_____	_____
	_____	_____	_____
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
	_____	_____	_____
	_____	_____	_____
	\$ _____	\$ _____	\$ _____
Total Permanent Funds	\$ _____	\$ _____	\$ _____
ENTERPRISE FUNDS			
SEWER	\$ 359,544	\$ 400,468	\$ 380,244
	_____	_____	_____
	_____	_____	_____
	\$ 359,544	\$ 400,468	\$ 380,244
AMBULANCE	\$ 380,000	\$ 359,059	\$ 380,000
	_____	_____	_____
	_____	_____	_____
	\$ 380,000	\$ 359,059	\$ 380,000
	\$ _____	\$ _____	\$ _____
	_____	_____	_____
	_____	_____	_____
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
	_____	_____	_____
	_____	_____	_____
	\$ _____	\$ _____	\$ _____
Total Enterprise Funds	\$ 739,544	\$ 759,527	\$ 760,244

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF SUPERIOR
Revenues Other Than Property Taxes
Fiscal Year 2021

SOURCE OF REVENUES	ESTIMATED REVENUES 2020	ACTUAL REVENUES* 2020	ESTIMATED REVENUES 2021
INTERNAL SERVICE FUNDS			
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
Total Internal Service Funds	\$ _____	\$ _____	\$ _____
TOTAL ALL FUNDS	\$ <u>6,779,176</u>	\$ <u>4,695,682</u>	\$ <u>6,956,623</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF SUPERIOR
Other Financing Sources/(Uses) and Interfund Transfers
Fiscal Year 2021

FUND	OTHER FINANCING 2021		INTERFUND TRANSFERS 2021	
	SOURCES	(USES)	IN	(OUT)
GENERAL FUND				
TO ENTERPRISE FUNDS	\$	\$	\$	\$ (135,448)
TO HURF AND EXCISE				(116,605)
Total General Fund	\$	\$	\$	\$ (252,053)
SPECIAL REVENUE FUNDS				
FROM GENERAL FUND	\$	\$	\$ 116,605	\$
Total Special Revenue Funds	\$	\$	\$ 116,605	\$
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
	\$	\$	\$	\$
Total Capital Projects Funds	\$	\$	\$	\$
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
FROM GENERAL FUND	\$	\$	\$ 135,448	\$
Total Enterprise Funds	\$	\$	\$ 135,448	\$
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$	\$	\$ 252,053	\$ (252,053)

TOWN OF SUPERIOR
Expenditures/Expenses by Fund
Fiscal Year 2021

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2020	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2020	ACTUAL EXPENDITURES/ EXPENSES* 2020	BUDGETED EXPENDITURES/ EXPENSES 2021
GENERAL FUND				
TOWN MANAGER	\$ 105,967	\$	\$ 105,375	\$ 133,035
ADMIN / TOWN CLERK	272,185		324,526	272,389
MAYOR AND COUNCIL	21,500		41,344	38,293
FINANCE	69,465		49,832	69,465
TOWN ATTORNEY	63,000		71,622	63,000
POLICE	816,014		862,324	805,992
FIRE	122,787		136,737	134,804
MAGISTRATE	25,115		20,569	27,170
ENGINEER	79,867		89,479	79,974
PUBLIC WORKS	215,047		253,553	210,494
SC CONGREGATE	80,775		87,521	76,799
SC HOME DELIVERED	64,713		66,975	64,735
SC TRANSPORTATION	15,382		14,522	15,382
CODE ENFORCEMENT	65,580		25,639	55,538
SWIMMING POOL	50,146		59,810	50,111
ECONOMIC DEVELOPMENT	25,000		29,265	25,000
PARKS AND RECREATION	29,478		38,961	31,766
LIBRARY	80,525		84,933	81,081
BUILDING RENTALS	8,000		5,100	8,000
SCHOOL PURCHASE	4,000		4,000	4,000
GENERAL PLAN	65,000			
CEMETERY	127,922		14,616	17,150
REFUSE	32,482		43,685	34,354
CONTINGENCY	27,985		8,893	237,441
Total General Fund	\$ 2,467,932	\$	\$ 2,439,281	\$ 2,535,973
SPECIAL REVENUE FUNDS				
HURF	\$ 285,387	\$	\$ 463,636	\$ 289,416
EXCISE	199,832		215,409	202,604
PINAL REGIONAL TRANSPORTAT	600,000			600,000
EMERGENCY SERVICES	200,000		200,000	200,000
MULTI-GEN CONTRACT	300,000		94,549	1,200,000
EIC CONTRACT	100,000		100,000	275,000
PARK CONTRACT	200,000		227,501	
GRANTS	2,145,354		303,911	1,381,382
Total Special Revenue Funds	\$ 4,030,573	\$	\$ 1,605,006	\$ 4,148,402
DEBT SERVICE FUNDS				
SMPC	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
Contingency	\$	\$	\$	\$
Total Capital Projects Funds	\$	\$	\$	\$
PERMANENT FUNDS				
Contingency	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
AMBULANCE	\$ 470,334	\$	\$ 450,718	\$ 470,400
SEWER	425,621		343,070	425,291
Total Enterprise Funds	\$ 895,954	\$	\$ 793,788	\$ 895,691
INTERNAL SERVICE FUNDS				
Contingency	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 7,394,459	\$	\$ 4,838,075	\$ 7,580,066

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF SUPERIOR
Expenditures/Expenses by Department
Fiscal Year 2021

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
	2020	2020	2020	2021
City Clerk:				
General Fund	\$ _____	\$ _____	\$ _____	\$ _____
List other funds	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Department Total	\$ <u>_____</u>	\$ <u>_____</u>	\$ <u>_____</u>	\$ <u>_____</u>

List Department:

General Fund	\$ _____	\$ _____	\$ _____	\$ _____
List other funds	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Department Total	\$ <u>_____</u>	\$ <u>_____</u>	\$ <u>_____</u>	\$ <u>_____</u>

List Department:

General Fund	\$ _____	\$ _____	\$ _____	\$ _____
List other funds	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Department Total	\$ <u>_____</u>	\$ <u>_____</u>	\$ <u>_____</u>	\$ <u>_____</u>

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF SUPERIOR
Full-Time Employees and Personnel Compensation
Fiscal Year 2021

FUND	Full-Time Equivalent (FTE)	Employee Salaries and Hourly Costs	Retirement Costs	Healthcare Costs	Other Benefit Costs	Total Estimated Personnel Compensation
	2021	2021	2021	2021	2021	2021
GENERAL FUND	23.55	\$ 907,772	\$ 151,258	\$ 143,095	\$ 167,181	\$ 1,369,306
SPECIAL REVENUE FUNDS						
	4.55	\$ 191,264	\$ 25,257	\$ 20,212	\$ 33,787	\$ 270,520
Total Special Revenue Funds	4.55	\$ 191,264	\$ 25,257	\$ 20,212	\$ 33,787	\$ 270,520
DEBT SERVICE FUNDS						
		\$	\$	\$	\$	\$
Total Debt Service Funds		\$	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS						
		\$	\$	\$	\$	\$
Total Capital Projects Funds		\$	\$	\$	\$	\$
PERMANENT FUNDS						
		\$	\$	\$	\$	\$
Total Permanent Funds		\$	\$	\$	\$	\$
ENTERPRISE FUNDS						
AMBULANCE	10.40	\$ 253,508	\$ 36,219	\$ 26,773	\$ 67,164	\$ 383,664
SEWER	2.05	74,506	9,806	16,184	20,864	121,360
Total Enterprise Funds	12.45	\$ 328,014	\$ 46,025	\$ 42,957	\$ 88,028	\$ 505,024
INTERNAL SERVICE FUND						
		\$	\$	\$	\$	\$
Total Internal Service Fund		\$	\$	\$	\$	\$
TOTAL ALL FUNDS	40.55	\$ 1,427,050	\$ 222,540	\$ 206,264	\$ 288,996	\$ 2,144,850