

**TOWN OF SUPERIOR**

**199 N. Lobb Avenue**

**P.O. Box 218**

**Superior, AZ 85173**

**(520) 689-5752**

**APPLICATION FOR TEMPORARY RV PARKING PERMIT**  
**(short term up to 15 days)**

Application No.: \_\_\_\_\_ Date Received: \_\_\_\_\_ Fee: \$25.00

Receipt No.: \_\_\_\_\_ Received by: \_\_\_\_\_

In order to expedite processing of this application for a Temporary RV Parking Permit, and to eliminate unnecessary delays to the applicant, the Zoning Administrator will not accept this application unless all items have been checked off, and this application form has been signed and dated. In addition, all information is to be submitted in a neat and legible format, and all drawings drawn to scale.

In the event errors or omissions are discovered, the application will be deemed incomplete, and will be returned to the applicant for revision.

**APPLICATION IS HEREBY MADE TO THE ZONING ADMINISTRATOR THAT:**

Property Owner: (Attach sheet if more than one property owner.)

Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Cell No.: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Applicant: (Attach sheet if more than one applicant.)

Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Cell No.: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**BE GRANTED A TEMPORARY PERMIT TO:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**ON PROPERTY LOCATED AT:** \_\_\_\_\_

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Assessor's Parcel Number: \_\_\_\_\_

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Description of Utility Connections: \_\_\_\_\_

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Purpose of RV parking: (Occupied or Stored) \_\_\_\_\_

Zoning of Subject Property: \_\_\_\_\_

**NOTE TO APPLICANT: Please check each of the following applicable items when completed and made a part of this application.**

- Owner's Information
- RV size, make, model, and License Plate
- A site plan indicating the following: Location and boundaries of the property, dimensions of all lot lines, names and location of all bordering streets and alleys, size and dimensions of all on-site buildings (existing and proposed), design and layout of vehicular access, on-site parking and loading areas, location of trash bins, location of all free-standing signs (existing and proposed), location of all walls or fences, direction of existing and proposed drainage, scale, north arrow and date.
- One copy of a letter from the water department and sewer district if applicable.
- Identify all landscape areas (existing and proposed), itemize types, size and spacing of plant material.
- On a separate sheet (24" x 36"), provide the following applicable information (2 copies):
  - Total land area in square feet or acreage.
  - Building footprint area (include all structures).
  - Number and types of buildings.
  - Number of floors.
  - Parking and paving areas (square footage and percent of lot coverage).
  - Open space area (square footage and percent of lot coverage).
  - Recreational areas (square footage and percent of lot coverage).

**ZONING ADMINISTRATOR REVIEW OF EACH TEMPORARY RV PARKING PERMIT APPLICATION WILL INVOLVE CONSIDERATION OF THE FOLLOWING FACTORS:**

1. Compliance with all applicable requirements of the Town’s General Plan, Zoning Code, and Development Standards.
2. Applicant to provide copy of construction permit issued for construction project prior to the approval of the Temporary RV parking permit.
3. The Temporary RV Parking Permit is limited to the applicant and RV listed only and is not transferrable.

The Planning and Zoning Commission will consider all aspects of the Temporary RV Parking Permit before approval, conditional approval, or denial of the request. The ruling of the Planning and Zoning Commission will be final unless it is appealed to the Board of Adjustment in accordance with Section 13.11 of the Town’s Zoning Code.

**APPLICANT’S SIGNATURE AND DATE INDICATES COMPLETION AND INCORPORATION OF THE ABOVE-MENTIONED ITEMS INTO THIS TEMPORARY RV PARKING PERMIT APPLICATION.**

I certify that I am the record owner or authorized agent, and that the information filed is true and correct to the best of my knowledge.

\_\_\_\_\_  
**Applicant’s Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Owner’s Signature**

\_\_\_\_\_  
**Date**