

**Town of Superior**  
**Emergency Services Committee**

**MINUTES**

**Thursday, October 17, 2019 6:00 P.M.**  
**Superior Town Hall**  
**199 N. Lobb Avenue, Superior, AZ 85173**

**1. CALL TO ORDER**

Tim Gotto called the meeting to order at 6:02 PM.

**2. ROLL CALL**

**PRESENT:**

Frank Alanis, Police Chief  
Scott Stilgenbauer, RCM  
Chris Lilley, RCM (in for Hesston Klenk)  
Michael Alonzo, Vice-Mayor (arrived at 6:13 PM)  
Tim Gotto, Fire Captain  
John Perez, Fire Chief

**ABSENT**

Joyce Lopez, Police Admin.

**STAFF PRESENT**

Todd Pryor, Town Manager  
Ruby Cervantes, Town Clerk

**3. PLEDGE OF ALLEGIANCE**

Tim Gotto led everyone present in the Pledge of Allegiance.

**4. CONSENT AGENDA**

1. Approval of the Minutes of Meeting on September 19, 2019.

Motion to approve the Minutes of September 19, 2019 made by Chris Lilley, second by John Perez, Motion Carries.

AYES – 5 Alanis, Stilgenbauer, Lilley, Gotto, Perez

NOES - 0

ABSENT – 1 Lopez

**5. NEW BUSINESS**

A. Discussion on Quarterly drills.

1. Past Drills - Review and Discussion FD drill on 9-20-2019.

Drill had to be cancelled; they had a real call.

They did have a tour of the Pressure House, which was the drill. Scott stated it was about the refrigerant. It was a worthwhile exercise.

2. Upcoming Drills.

It will be in December sometime. It will involve land and air ambulance. Pertain to a drill rig in the forest.

Mr. Lilley stated he would like to introduce the drills into the minutes; keep it simple.

B. Discussion/Possible Approval of Annual Emergency Services Plan.

If this is approved at this meeting, it will go to the Town Council for Approval.

Motion to approve the Annual Emergency Services Plan made by Scott Stilgenbauer, second by PD Chief Alanis, motion carries.

AYES – 6 Alanis, Perez, Gotto, Vice-Mayor Alonzo, Stilgenbauer, Lilley

NOES- 0

ABSENT – 1 Lopez

C. Discussion on NIMS (Incident Command) compliancy for the whole town.

Mr. Pryor stated they could contact the Emergency Manager in Florence for help.

Chief Perez said he is going to a meeting next week and will ask questions.

D. Discussion on ESC audit of FD Equipment.

Mr. Pryor stated this would be for the PPE, physical

Mr. Alonzo asked if there was an audit check list for criteria. What are the key items they are to focus on? Have a standardized check list.

Mr. Pryor stated they pull items randomly for the audit. They check to see that items are in compliance with OSHA; turnouts inspected for being washed and maintenance; vendors checklist.

Mr. Stilgenbauer asked about an external auditor.

Mr. Pryor replied the money could be in next year's budget.

Vehicle maintenance, PPE, making sure personnel using equipment correctly.

E. Discussion/Possible Approval of Fire Department Capital Expenditure items for 2019-2020.

The list of items was reviewed.

Per Mr. Lilley, the focus needs to be on radios, equipment, outdated equipment. Furniture is part of the regular operation cost.

Mr. Stilgenbauer stated the items need to benefit the response team.

**Motion to table this item until next meeting made by Vice-Mayor Alonzo, second by Mr. Stilgenbauer, motion carries.**

AYES – 6 Alanis, Perez, Gotto, Vice-Mayor Alonzo, Stilgenbauer, Lilley

NOES- 0

ABSENT – 1 Lopez

F. Discussion/Possible Approval of Police Department Capital Expenditure items for 2019-2020.

Organizational - Police Manual	\$ 5,5000.00
Operational –	
3 Motorola dual-band APX 8000	\$21,583.49
2 Pedigo Electric Bikes	\$ 8,774.06
Handheld radar	\$ 378.18
Personal Safety- 10 Protective Vests	\$ 8,000.00
Education -	\$13,921.00
Tax & Shipping	\$ 843.27
<b>TOTAL</b>	<b>\$59,000.00</b>

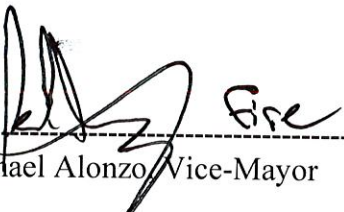
**Motion to approve the Police Department Capital Expenditure Items for 2019-2020 made by Mr. Stilgenbauer, second by FD Chief Perez, Motion Carries.**

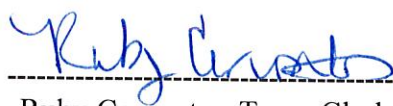
AYES – 6 Alanis, Perez, Gotto, Vice-Mayor Alonzo, Stilgenbauer, Lilley  
NOES- 0  
ABSENT – 1 Lopez

6. **ADJOURNMENT**

**Motion to Adjourn the meeting made by Vice-Mayor Alonzo, second by Mr. Stilgenbauer, motion carries. Meeting Adjourns at 6:52 PM.**

AYES – 6 Alanis, Perez, Gotto, Vice-Mayor Alonzo, Stilgenbauer, Lilley  
NOES- 0  
ABSENT – 1 Lopez

  
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Michael Alonzo, Vice-Mayor

**ATTEST:**  
  
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Ruby Cervantes, Town Clerk