

Town of Superior
Emergency Services Committee

MINUTES

Thursday, January 16, 2020 6:00 P.M.

Superior Town Hall

199 Lobb Avenue, Superior, AZ 85173

1. CALL TO ORDER

Tim Gotto called the meeting to order at 6:00 PM.

2. ROLL CALL

PRESENT:

Frank Alanis- Chief of Police

Joyce Lopez - Police Admin

Chris Lilley – Resolution Copper Mining

Scott Stilgenbauer – Resolution Copper Mining

John Perez – Fire Chief

Tim Gotto – Fire Captain

ABSENT:

Michael Alonzo – Town Council Vice-Mayor

STAFF PRESENT:

Todd Pryor – Town Manager

Ruby Cervantes - Town Clerk

Per Todd Pryor, these positions are ex officio, as long as we have 2 members from fire, police, Resolution. It can be any member of the organization, as assigned by the organization.

3. PLEDGE OF ALLEGIANCE

Tim Gotto led everyone in the Pledge of Allegiance.

4. CONSENT AGENDA

1. Approval of the Minutes of Meeting on November 21, 2019.

Motion to approve the Minutes of ESC Meeting on November 21, 2019 made by Chris Lilley, second by Chief Frank Alanis, motion carries.

AYES – 6 Chief Alanis, Ms. Lopez, Mr. Lilley, Mr. Stilgenbauer, Chief Perez, Mr. Gotto

NOES - 0

ABSENT - 1 Vice-Mayor Alonzo

ABSTINATIONS – 0

5. NEW BUSINESS

A. Discussion on Quarterly drills.

1. Past Drills - Review and Discussion.

Per Mr. Lilley, the drill was done the second week of December 2019, and it was an escalating incident that involved the whole shift. He forgot to bring handouts. He will bring a description of the drill at the next Meeting. We didn't have an injured person; this was just an exercise. The single biggest learning was the communication with our third party.

2. Upcoming Drills 2020-Q1

Mr. Stilgenbauer wanted to talk about the upcoming Q1. Our plan for Q1 is to do a Drill Race that will be closer to March. The sub-committee will discuss the final date for drill. It will be a drill rig incident utilizing helicopter in the forest to land.

Mr. Lilley asked if there was good value from these exercises. Gotto and Perez replied yes.

B. Discussion and Feedback on NIMS(Incident Command) compliancy for whole Town. Word Document attached to Agenda.

Mr. Pryor commented that we are going a lot of great drills. As we look at Section 5.5, it says that we should evaluate NIMS implementation in order for them to qualify. This is a high bar for the number of drills your suppose to do that with. He suggests going through some of these numbers and cut them in half.

Chief Perez agreed.

Mr. Pryor stated we don't have a gear for Tabletops; that something we may want to start implementing. This is something we could discuss with the next Capital Expenditures if we're going to it in our Policy. We're doing 4 drills a year, and now that we've gone to joint speed on our drills, the NIMS drills make sense. You only have to do a full scale drill once a year. In Drill Report, have to put in section in report, NIMS compliant. That way we are complying with policy.

Mr. Pryor asked if Resolution was going to adopt something for NIMS.

Mr. Lilley stated that the 2 gaps we have today, are training level and number of exercises we have to do. It that something we should be tracking in this community, to say we have this many people at certain levels and keeping that as a running item in the minutes. It is also the same for the number of exercises that in the minutes we keep a rolling 12 month average.

Mr. Pryor – there has to be a file somewhere. There are a lot of drills that qualify for NIMS. You just have to make report and file it. Could put a system together to track that. The important thing is that if we are ever audited, we need to have those training records. There is a certain number of training records you need. One is a full scale drill. Do it as an event. Last one was Smelter Stack and the Burro Run. Establish all commands and positions, and fill out all paper work for positions and file it. Also, where will the training files be kept.

Mr. Lilley asked if being in compliance helps us for Grants?

Mr. Pryor stated when we apply for a Federal Grant, there is a check box that says are you in compliance. You check the box and they could audit. It doesn't happen to Agencies our size very often. Pinal county has been audited. He never heard of a small fire dept being audited.

Mr. Lilley asked if we were applying for grants?

Mr. Pryor answered constantly but I don't know of any right now.

Mr. Lilley stated in next session, let's bring back where we are at in Training Records. Where they are located. How many are 100 trained, 200 trained and on up. If we could ask departments to do spreadsheet that Mr. Pryor talked about. A lot of work at first, but then maintain it. Same way with exercise. If there is online reports, who's suppose to be doing that. Todd will find report and send it out.

Let's keep track of things on spreadsheets to demonstrate we are in compliance. or very close So 5.5 and 5.2(would be the Compliance worksheet)

Mr. Lilley worked out 4 points for the next time.

Point 1 – Training records which is 5.2; where they are located.

Point 2 – Build Spreadsheet

Point 3- What kind of exercises have we done.

Point 4- Maybe at our next meeting, we could start using these things as part of standing agenda items. On a 12 month rolling basis.

Mr. Pryor suggested go through training schedules and make them more practical. We're doing 4 drills a year and if we just add a Tabletop and Full Scale it would be duable. He also asked Resolution about placards. They replied they are working on it.

C. Discussion and Review the Agreement for the ESA on Resolution representation.

Mr. Pryor stated there was a question on the make-up of this Committee. This is on page 5 of the Contract, Item 9-A.

-The Committee will consist of two fire department personnel, two police department personnel, one town staff/council member, two RCML representatives and a community layperson.

Our community layperson has resigned; we have posted that job for quite some time with zero applicants. We are going to have to actually go out and recruit. Louie Rabago used to be on it.

Mr. Lilley stated that his concern on the roll call sitting in for somebody.

Mr. Pryor stated its an ex officio position; any two Fire personnel any two Police personnel.

Council did appoint Michael Alonzo for the town staff/council member position. The Town and RCML shall mutually agree upon the process for selecting the community representative. It was advertised on website, Superior Sun, bulletin board.

Mr. Lilley did state Committee operating differently than when he first came in April of 2018. He enjoys coming to meetings and looks forward to them. Thank you.

D. Town of Superior November 14, 2019 Town Council Minutes approving 19-20 Capital Expenditures for Police Department.

E. Town of Superior January 9, 2020 Town Council Legal Statement approving 19-20 Capital Expenditures for Fire Department.

Mr. Lillie thanked Clerk for putting the Town Council Minutes with approvals of the Fire and Police 19-20 Capital Expenditures in the Agenda packet.

Mr. Pryor stated that the Town has invoiced Resolution for these. We put in a full amount of the Capital Expenditures. The Capital Expenditures always come in over budget. By the time we get through this three- month process to get them approved, prices have changed. Meeting with Hesston tomorrow to go

over financials. Can scan them also to this group. Shows what we spent last year and thus far this year. Good information to share.

Mr. Lilley asked to go back to Item C. What's the expiration date on the ESA?

Mr. Pryor stated we have another year and we need to start talking about it. It will expire on March 1, 2021. It's a five- year agreement.

Mr. Lilley stated we have a year to get ready. Let's do it sooner. We have one more funding cycle. Keep in mind to include the TableTop.

6. ADJOURNMENT

Motion to adjourn the Meeting of the Emergency Services Committee made by Mr. Stilgenbaur, second by Chief Alanis, Motion Carries. Meeting adjourns at 6:37 PM.

AYES – 6 Chief Alanis, Ms. Lopez, Mr. Lilley, Mr. Stilgenbauer, Chief Perez, Mr. Gotto

NOES - 0


ABSENT - 1 Vice-Mayor Alonzo

ABSTINATIONS – 0

ATTEST:



Timothy Gotto, Fire Captain



Ruby Cervantes, Town Clerk