

**Town of Superior
Emergency Services Committee**

MINUTES

**Thursday , May 20, 2021 6:00 P.M.
Superior Town Hall
199 N. Lobb Avenue, Superior, AZ 85173**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Superior Emergency Services Committee and to the public that the Superior Emergency Services Committee held a Regular Meeting open to the public set forth above.

Due to the impacts of the COVID-19 pandemic, which have prompted declarations of a public health emergency at both the state and federal levels, this meeting will be conducted using measures to protect public health. Members of the public are encouraged NOT TO ATTEND THE MEETING IN PERSON but instead to attend and listen to the meeting remotely by telephone.

To participate in the meeting telephonically follow the instructions below:

Tele-Conference Participant:

1. At the specified time, dial the Access Number **605-472-5364**.
2. When prompted, enter your Participant Code followed by #.
3. Your Participant Code is **654996#**.

Participant Star Commands:

- *4-Volume - Pressing *4 will increase/decrease the volume.
- *6-Mute - Participants can mute/unmute their own lines by pressing *6.

We will also be live-streamed on the Town's youtube channel.

<https://www.youtube.com/channel/UCd2f5D2dfTkaazjwNyhAXRA> .

Public access to the Mayor and Council Chambers will be restricted in order to prevent a large or close gathering of the members of the public and to promote social distancing. Additionally, some items on the agenda may be shortened, continued to a future meeting or taken out of order. These steps are part of the effort to limit the number of people who must be physically present, or who might desire to be physically present, at the meeting, and to limit the time of the public meeting.

This meeting was held remotely through technological means, as permitted under Arizona law.

1. CALL TO ORDER

Committee Member John P. Perez called the meeting to order at 6:00 PM.

2. **ROLL CALL**

PRESENT:

Joyce Lopez, Police Admin.
John P. Perez, Fire Chief
Tim Gotto, Assistant Fire Chief
Scott Stilgenbauer, RCM
Brad Lingard, RCM

ABSENT:

Stephen Estatico – Committee Chairperson Excused
Hesston Klenck, RCM
Frank Alanis, Police Chief

STAFF PRESENT:

Todd Pryor, Town Manager
Ruby Cervantes, Town Clerk

3. **PLEDGE OF ALLEGIANCE**

John P. Perez left everyone in the Pledge of Allegiance.

4. **CONSENT AGENDA**

1. Approval of the Minutes of Meeting on March 18, 2021.

Motion to approve the Minutes of the ESC on March 18, 2021 made by Scott Stilgenbauer, second by Tim Gotto, Motion Carries.

AYES – 5 Committee Members: Lopez, Perez, Gotto, Stilgenbauer, Lingard
NOES – 0
ABSENT – 3 Committee Members: Hesston, Alanis, Estatico
ABSTINATION - 0

5. **NEW BUSINESS**

A. Discussion on Quarterly drills.

1. Discussion on Fire Drill recap 5/11/2021.

Mr. Stilgenbauer – They held a fire drill on May 11, 2021 at our facility on Mesquite.

Mr. Lingard – thanked everyone. The drill went very well. The response time was as expected. Good feedback from both sides.

Mr. Gotto – He wasn't present, but heard about it. From the Superior Fire side, we didn't really have to do a lot. They didn't have problems.

Mr. Stilgenbuer -- we wanted to drill our new employees on the new evacuations that we have at all our buildings now.

2. Discussion on Q-2 drill planning.

Mr. Stillgenbaur -- We are hoping to have our ESA quarterly drills start back up next week. Including Covid control. We will have a remote drill utilizing different techniques including transporting, first responders in a remote area.

Mr. Gotto -- Still on for drill next week, Tuesday. Get a start time so we can invite our dispatchers so they can be aware of what's going on. I will be there. Are we looking for any proctors or are we just going to do drill?

Mr. Stilgenbaur -- have proctors as well. Then they can report back to committee. Then I can get a report on drill itself. We have learned a lot from the drills. Dispatch has been a challenge. In the last drill we did, dispatch didn't have any address. They didn't know where Magma Mine Road was and other issues. Worked with Pinal County to work these issues out. Hopefully got all of our addresses but also East Plant and West Plant locations in case someone calls in an emergency. Will continue working on this.

Mr. Pryor -- one of the things Tim is illuding is that we have two different dispatch systems and two different dispatch groups. We have Florence for Fire and EMS and Pinal County for PD. Goes to Pinal County first for EMS but we have to have both dispatch services up to speed here or somebody is going to drop ball. Mr. Gotto agreed.

Mr. Stilgenbauer stated that one of the arguments with Pinal County when we called it in was there was no such address.

Mr. Pryor -- there is a special agency at Pinal County GIS that updated the emergency response addressing system. Its actually separate from dispatch. This would be the group to be talking to. Will get this information to Stilgenbauer.

Mr. Gotto -- had question on whether using Fire Drill as Q-1 Drill?. Or can we?

Mr. Pryor -- The contract says we just have to have a multi-jurisdictional drill involving. Technically it qualifies. No need to get retroactive and make all the drills perfect as long as we are moving forward on the contract correctly.

B. Discussion on current status of RC including EIS status update pertaining to Emergency Services.

Mr. Stilgenbauer -- Waiting for review to be completed. About a month into that review. We are moving ahead. Hopefully things get back on track in the upcoming couple of months. One thing he wanted to bring up to the Committee. Get back on track with drills; there might be an opportunity for PD drills. Asked if anyone had questions for him or Brad

Mr. Pryor -- as a matter of record. The Town employees are pretty much forbidden for having any opinion on anything. Anything the Council might vote on, they can't have an opinion on. Just have to be neutral actors as under the contract. They don't want to discuss it too much, they don't want to get in trouble.

Mr. Stilgenbauer – In Emergency Services Agreement Sec. 3, discussion on Emergency Services planning. Town will develop and Emergency Services Plan in conjunction with Resolution. Could we put a sub-committee together to put that plan together.

Mr. Pryor – we just adopted it right before Covid last year. Last year the Chiefs and Mr. Lilley worked on it quite a bit and refined it. We just need to update. A sub-committee would be fine. My suggestion is we use full-time staff so we can get the word document done in a timely manner. I suggest Joyce Lopez, Tim Gott and maybe you Scott Stilgenbauer to discuss and update. There might be some new mapping for the drills. Joyce, Tim and Scott agreed. Asked Todd if he had this in Word. He will look for it and email it to them.

C. Discussion on updated spec of the New Fire Truck. Price as of now: \$636,405.86.

Captain Perez stated he has had 2 meetings with Pierce. Putting specs together; simple and what we need for Superior. We will have 5 meetings before production. He likes Pierce trucks. He gave a brief description on what the truck has and compared the motors and water storage of the present trucks to the specs on the new truck.

Mr. Pryor stated it is the same brand and looks the same as our present trucks.

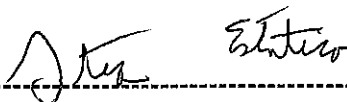
Next meeting scheduled for June 17, 2021. Our meetings are held the 3rd Thursday of every month.

6. ADJOURNMENT

Motion to Adjourn the Meeting of the Emergency Services Committee made by Scott Stilgenbauer, second by Committee Member Lingard, Motion Carries. Meeting Adjourns at 6:25 PM.

AYES – 5 Committee Members: Lopez, Perez, Gotto, Stilgenbauer, Lingard
NOES – 0
ABSENT – 3 Committee Members: Hesston, Alanis, Estatico
ABSTINATION - 0

ATTEST:



Stephen Estatico, ESC Chairperson



Ruby Cervantes, CMC Town Clerk