

Superior Town Hall Auditorium
199 N. Lobb, Avenue, Superior, AZ 85173
PLANNING AND ZONING COMMITTEE
Thursday, November 1, 2018 6:00 P.M.

MINUTES

CALL TO ORDER

Meeting was called to order by Chairperson Matt Mashaw at 6:00 PM.

PLEDGE OF ALLEGIANCE

Matt Mashaw led the Committee Members and Audience in the Pledge of Allegiance.

INVOCATION

Matt Mashaw gave the Invocation.

ROLL CALL

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| Chairperson | Matt Mashaw |
| Vice Chairperson | Joy Eveland – EXCUSED |
| Commissioner | Jesse Garcia |
| Commissioner | Henry Munoz |
| Commissioner | Hank Gutierrez |
| Commissioner | Sherry Figdore |

STAFF PRESENT

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|----------------------|--------------|
| Todd Pryor | Town Manager |
| Ruby Cervantes | Town Clerk |
| Arlene Diaz-Gonzalez | Admin Aide |
| Anthony Huerta | Public Works |
| Darryl Delbridge | Wildan |

PUBLIC PRESENT

Ann Marie Morgan
Pam Rabago
Bruce Armitage
Barbara Armitage

PRESENTATION

1. Oath of Office for four newly appointed Planning and Zoning Commissioners.

There were four seats open on the Planning and Zoning Board. This is a Town Council appointed position. The four appointed at the September 13, 2018 Town Council meeting were: Joy Eveland, Sherry Figdore, David Gunn and Matt Mashaw. Commissioners Figdore, Gunn and Mashaw took their Oath of Office for the position of P & Z Committee Commissioners. Joy Eveland will take her Oath of Office at the next P & Z meeting.

CONSENT AGENDA:

1. Approval of August 2, 2018, Regular Meeting Minutes

Commissioner Munoz will abstain from voting due to the fact that he wasn't present at the last Meeting August 2, 2018. Commissioner Gunn was appointed to P & Z Committee today so he abstained from voting also.

Motion to approve the P & Z Regular Meeting Minutes of August 2, 2018 made by Commissioner Munoz, second by Commissioner Figdore, Roll Call Vote, Motion Carries.

AYES – 4 Chairperson Mashaw, Commissioners: Figdore, Gutierrez, Garcia.
NOES – 0
ABSTENTIONS – 2 Commissioners – Munoz, Gunn
ABSENT – 1 Commissioner Eveland

NEW BUSINESS:

1. Discussion of letter of concern from resident at 727 W. Simpson St.

Ann Marie Morgan described her street location at 727 W. Simpson St. as extremely dangerous to park her car and being able to access the front entrance to her home. She would like it to be a one-way street.

Different alternatives were discussed such as using a back alley to park, widening Simpson St. approximately 6 feet after grass is trimmed and putting signage to warn drivers about narrow road. For a short term repair until the street construction is done by utility company, the alley would need to be cleaned and graded to give Ms. Morgan access to her home.

Hank Gutierrez asked Anthony Huerta how long it would take to get alley repaired. He replied 10 days. Mr. Gutierrez replied how about before next meeting. He also wants to walk Simpson St. with Mr. Huerta during the day. Mr. Huerta said he would be available.

Todd Pryor stated that this is not decision item. We are asking P & Z Committee for direction on what you wish to develop and when you want us to bring back a completed plan. Matt Mashaw listed the suggested items.

1. To improve the alley behind 727 W. Simpson.
2. To put informational signs to caution drivers about the narrow road and speed limit.
3. To repair and widen street after the utility construction is completed.

Per Todd Pryor, when the street construction is done, we will bring measurements and sketches to the Planning and Zoning Committee for approval of the actual street.

CALL TO THE PUBLIC

NONE

ADJOURNMENT

Motion to adjourn the Planning and Zoning meeting made by Committee Member Munoz, second by Jesse Garcia, Motion Carries. Meeting adjourns at 6:46 PM.

ATTEST

Matt Mashaw, P & Z Chairperson

Ruby Cervantes, Town Clerk

DRAFT