

**PLANNING AND ZONING COMMITTEE
MINUTES**

**Thursday, October 1, 2020, 2020 6:00 P.M.
Superior Town Hall Auditorium
199 N. Lobb, Avenue, Superior, AZ 85173**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Superior Planning and Zoning Commission and to the public that the Superior Planning and Zoning Commission held a Regular Meeting open to the public set forth above.

Due to the impacts of the COVID-19 pandemic, which have prompted declarations of a public health emergency at both the state and federal levels, this meeting will be conducted using measures to protect public health. Members of the public are encouraged NOT TO ATTEND THE MEETING IN PERSON but instead to attend and listen to the meeting remotely by telephone.

To participate in the meeting telephonically follow the instructions below:

Tele-Conference Participant:

1. At the specified time, dial the Access Number (US): (605)-472-5364.
2. When prompted, enter your Participant Code followed by #.
3. Your Participant Code is 654996 #.

Participant Star Commands:

- *4-Volume - Pressing *4 will increase/decrease the volume.
- *6-Mute - Participants can mute/unmute their own lines by pressing *6.

We will also be live-streamed on the Town's youtube channel.

<https://www.youtube.com/channel/UCd2f5D2dfTkaazjwNyhAXRA> .

Public access to the Mayor and Council Chambers will be restricted in order to prevent a large or close gathering of the members of the public and to promote social distancing. Additionally, some items on the agenda may be shortened, continued to a future meeting or taken out of order. These steps are part of the effort to limit the number of people who must be physically present, or who might desire to be physically present, at the meeting, and to limit the time of the public meeting.

This meeting will be held remotely through technological means, as permitted under Arizona law.

MINUTES

A: CALL TO ORDER

P & Z Chairperson Matt Mashaw called the meeting to order at 6:00 PM.

B: PLEDGE OF ALLEGIANCE

P & Z Chairperson led everyone in the Pledge of Allegiance.

C. INVOCATION

P & Z Chairperson gave the Invocation.

D: ROLL CALL

PRESENT:

Chairperson Matt Mashaw

PRESENT TELEPHONICALLY:

Commissioner Henry Munoz
Commissioner Hank Gutierrez
Commissioner David Gunn
Commissioner Jesse Garcia

ABSENT:

Vice Chairperson Joy Eveland
Commissioner Sherry Figdore

STAFF PRESENT:

Todd Pryor, Town Manager
Ruby Cervantes, Town Clerk
Lana Clark, Engineer Tech

E. CONSENT AGENDA:

1. Approval of Minutes of Planning and Zoning Meeting on May 7, 2020.
A Motion to approve the Minues of the Planning and Zoning Meeting on May 7, 2020 was made by Commissioner Munoz, second by commissioner Garcia, Motion Carries.

Ayes – 5 Chairperson Mashaw, Commissioners: Munoz, Gutierrez, Garcia, Gunn.

Absent – 2 Commissioners: Figdore, Eveland

F. NEW BUSINESS:

1. Discussion/Possible Approval of Resolution No. 2020-03, A RESOLUTION OF THE PLANNING AND ZONING COMMISSION OF THE TOWN OF SUPERIOR, ARIZONA, DECLARING AS PUBLIC RECORDS THOSE CERTAIN DOCUMENTS FILED WITH THE TOWN CLERK AND ENTITLED THE BUILDING PERMIT MANUAL, BUILDING PERMIT APPLICATION FORMS, BUILDING PERMIT FEE SCHEDULE AND SERVICES, AND PERMIT FEE TABLE AS A REFERENCE4 TO THE TOWN CODE SECTON 12-3.

Town Manger Todd Pryor and Engineer Teck Lana Clark gave a lengthy explanation of the

Permits to the committee. This isn't something that technically has to go through the P & Z to approve. We do have a contracted Building Official who will inspect and do the plan reviews. Contracted will save us money.

Mr. Munoz stated we have more regulations in town. We have to keep us with what's happening. It will save a lot of headache in the long run. He had no problem with adopting the Resolution and moving forward.

The ultimate decision is with the Town Council.

Motion to approve Resolution No. 2020-03 made by Commissioner Munoz, second by Commissioner Gutierrez, Motion Carries.

ROLL CALL VOTE:

Commissioner Garcia – Aye

Commissioner Munoz – Aye

Commissioner Gutierrez – Aye

Commissioner Gunn – Aye

Chairperson Mashaw – Aye

ABSENT – Commissioners: Figdore & Eveland

G. CALL TO THE PUBLIC
NONE

H. ADJOURNMENT

Motion to adjourn the Meeting of the Planning and Zoning Committee made by Commissioner Gutierrez, second by Commissioner Gunn, Motion Carries. Meeting adjourns at 6:56 PM.


Ayes – 5 Chairperson Mashaw, Commissioners: Munoz, Gutierrez, Garcia, Gunn.

Absent – 2 Commissioners: Figdore, Eveland

ATTEST:



Matt Mashaw, P & Z Chairperson



Ruby Cervantes, Town Clerk